

c. Training

Supply Division will hold the Headquarters Property Accounting Course 6, 7 and 8 November in ______ This course will provide an overview of the functions of Supply Division, instruction in responsibilities of an accountable officer and maintenance of a Headquarters property account. Nominees' names should be submitted to the Supply Division Training Officer on extension 8120.

d. Allocation 24 Inventory Reduction

Supply Management Branch Representatives and other members of the joint OL/OC inventory review team, with the aid of ICS printout, identified 223 obsolete line items within allocation 24 with a total dollar value of \$834,509.07. Their excess items will be placed in allocation 08 for direct disposal through GSA as necessary by secure means.

e. Available Year End MPA

Commodity Section C, SMB, submitted replenishment requisitions for 170 Selectric III typewriters for a total of \$155,040.

3. Significant Events Anticipated During the Coming Week:
None.

25**X**1

25X1

